

Admission Form

استمارة تسجيل

Company Name	اسم الشركة
Owner Name	اسم المالك
Owner ID Number	رقم هوية المالك
Company Address	عنوان الشركة
Telephone Number	رقم الهاتف
Mobile Number	رقم النقال
Fax Number	رقم الفاكس
Email	البريد الالكتروني
Contact Person	مسؤول التواصل
Commercial Register Number (CR)	رقم السجل التجاري
Expiry Date	تاريخ الانتهاء
No. of License for International Road Transportation Activity	رقم رخصة مزاولة نشاط النقل
Expiry Date	تاريخ الانتهاء
No. of branches	عدد فروع الشركة / المؤسسة
No. of Trucks	حجم اسطول النقل (عدد الشاحنات)
No. of Road transportation in the last 3 years	عدد عمليات النقل خلال اخر 3 سنوات
By accepting below, I certify all information is true and correct to the best of my knowledge	اقرار بان جميع البيانات المسجلة صحيحة
Download Endorsement Document	تحميل مستند الاقرار
Upload the document after signature	إرفاق مستند الاقرار بعد التوقيع و الختم
Accept	تأكيد

LIST (1)

LIST (1) OF DOCUMENTS REQUIRED DURING INITIAL APPLICATION.

1. Duly filled Admission Form with specimen signatures & photographs of the head, the chief accountant and persons responsible for TIR procedure.
2. Pre-Qualification Documents
 - a. Company Profile
 - b. Structure of the organisation
 - c. Documents (Short CV) providing information about the head of an organization, the chief accountant and persons responsible for TIR procedure
 - d. Order of Employment.
 - e. Certificate of Professional competence concerning Transport industry or relevant business management certifications to be attached.
 - f. Copies of Passport, ID (Omani ID Card), Signed and valid Order of Appointment by the Owner to the personnel responsible for TIR procedures.
 - g. Trade License / Commercial License of the company.
 - h. Authenticated 6 months bank statement along with annual accountancy reports and balance sheets duly signed and stamped by the Owner.
 - i. List of fleets registered under the name of Transporting Company along with operations Card duly stamped and signed by the owner. Note: Admission fee of USD?? applies during Approval of admission.
 - j. List of fleets rented, leased by applicant for the TIR procedure. Proof of no compensation agreements, powers of attorney and other documents confirming the

right to temporary possession and use of transport vehicles Note: Admission fee of USD ?? applies during approval of admission (following NOC by Customs).

3. List of Subcontractors in Oman and or in other countries along with their company profile.

List (1a)

CARNET HOLDER ADMISSION CHECK LIST

Date:		File Handled by:		
File Reference No:		Name of the Company		
Sl.No	Description	Status	Date	Remarks
1	Admission Form			
2	NOC from Mwasalat			
3	NOC from Customs			
4	Trade / Commercial License Copy			
5	Vehicle Operation Card Copy			
6	Vehicle Approval Certificate (Copy)			

7	Bank Statement (Last 6 months) – Original			
8	Audit Report (annual?)			
9	Verification and Confirmation from Bank – Mwasalat			
10	Owner’s Passport, Visa and Oman ID Copy			
11	List and details of available fleets			
	1) Own Vehicles			
	2) Rental Vehicles			
	3) Contract base Vehicles (Other than above)			
12	Declaration of Engagement and Manual (Acknowledgement)			
13	Documents for authorizing a representative to collect TIR Carnet from Mwasalat			